

No. 11-4/2019-NRAA
National Rainfed Area Authority (NRAA)
Ministry of Agriculture & Farmers Welfare, Government of India
2nd Floor, A-Block, NASC Complex, Dev Prakash Shastri Marg, New Delhi – 110012
Dated: 01-05-2019

Subject: Expression of Interest (EOI) from Consultancy Firms/Research Institutions/ NGOs/ Universities and Individual Experts for Empanelment with NRAA for carrying out Monitoring, Evaluation and Research/Case studies - regarding.

Rainfed agriculture has a prominent role to play in India's agriculture and economy. India ranks first among the rainfed countries in the world in terms of area, but counts amongst the lowest in rainfed yields (around 1 ton/ha). Rainfed areas are home to majority of our rural poor and marginal farmers, who encounter multiple risks and uncertainties relating to bio-physical and socio-economic conditions resulting in poverty, malnutrition, water scarcity, severe land degradation, lower yields, low investments and poor physical and social infrastructure.

NRAA was established as an expert body of Ministry of Agriculture to provide the much needed knowledge inputs regarding systematic up-gradation and management of country's dryland and rainfed agriculture.

The mandate of the Authority are:

- i. To prepare a perspective plan, outlining the national strategy and road map for holistic and sustainable development of rainfed farming areas.
- ii. To evolve comprehensive guidelines for all initiatives (schemes etc) of different Ministries including externally aided project (EAPs) for promotion of rainfed / dry land farming systems.
- iii. To coordinate and bring convergence within and amongst agricultural and wasteland development programmes taken up for rainfed areas by various stakeholders.
- iv. To identify rainfed areas in different states and prioritise them based on severity, and prepare developmental strategies, including watershed development plans in consultation with states, focusing on multi-dimensional activities – field crops, horticulture, dairy & animal husbandry, fishery, silvi-pasture and agro-forestry and secondary agriculture, with a view to nurturing natural resources and promoting welfare of people on a sustainable basis.
- v. To identify gaps in input supply (including organic status), credit availability, access to appropriate technology, and awareness & knowledge level of farmers in rainfed areas.
- vi. To guide the implementing agencies on priority setting, and monitor the specific interventions required.

- vii. To suggest modalities needed to strengthen national and state level institutions/organisations concerned with rainfed/dryland areas; promote inter-institutional/organizational linkages; and establish their responsibility vis-a-vis. prioritised watersheds.
- viii. To develop plans/ programmes for capacity building of both governmental and non-governmental functionaries at all levels (national, state, district and field).
- ix. To set the research agenda including a critical appraisal of on-going programmes and promote diffusion of required knowledge for integrated farming in rainfed areas down to district and field level authorities.
- x. To monitor trends in disbursement of rural credit/insurance cover/ safety net programmes developed for rainfed areas.
- xi. To evaluate the effectiveness of completed projects, programmes, watersheds etc. and undertake concurrent evaluation of on-going programmes.

It is envisaged that the NRAA would serve as a knowledge platform and connect research/academic institutions and implementing agencies. It would also focus on livelihood opportunities for the landless and marginal farmers who constitute a large majority of the rainfed area population. One of the mandate given to NRAA is to monitor and evaluate programmes in the rainfed areas, to assess their performance and also to guide the implementation agencies on the short-term and long-term plan with prioritized strategies and suggesting interventions and guidelines which will be beneficial to the rainfed farming community.

In the above context, NRAA is keen to empanel Consultancy Firms, Management Institutes, Research Organizations, NGOs, Universities, and individual experts for carrying out monitoring, evaluation and research/case studies on outsourcing basis in the country. Accordingly, NRAA invites Expression of Interest (EOI) from reputed Consultancy Organizations, Management Institutes, Research Institutions, NGOs, Universities and individual experts having requisite experience and expertise in the domain for undertaking monitoring and evaluation works and research for NRAA. Interested organizations/ experts may submit their EOIs supported with all required information/documents for empanelment with the NRAA.

2. Submission of EOIs: The NRAA proposes to screen the EOIs and empanel those found suitable under the following Sectors/Sub-Sectors:

- i. Natural Resources Management
- ii. Agriculture including horticulture
- iii. Animal Husbandry, dairying and fisheries
- iv. Livelihoods and secondary agriculture

3. Closing date for submission of EOI: Interested institutions/ organizations/ agencies may send their EOIs, specifying their preferences of the Sectors/Sub-Sectors they want to be empanelled. EOIs should be submitted as per **Format** given at **Annex-1** along with all the

relevant documents in support of their registration, relevant experience, qualification, evaluation/research work done, financial strengths, etc. Similarly, interested individuals may send their CVs with all details as indicated at para no. 7.1(2). **Last date for receipt of EOI is 15.06.2019** .For any query in this regard, please contact: **Technical Expert (Water Management), NRAA, 2nd Floor, A Block, NASC Complex, DPS Marg, New Delhi-110012, Phone No.: 011-25842894 or email: brath@nic.in).**

4. EOI Application / Processing Fee: Nil.

5. Empanelment: A Screening Committee at NRAA will assess the eligibility of the applicant organizations/ experts for Sector/Sub-sector wise empanelment based on qualification criteria as given in the subsequent paragraphs. Applicant organizations/ experts scoring more than a given total marks (to be fixed by the Screening Committee) would be considered for empanelment. The NRAA will select the organization/ expert for award of a particular study by inviting RFPs from among the empanelled agencies/ experts under the relevant sectors/ sub sectors, as and when required in future.

6. Eligibility Criteria: The eligibility criteria are as under:

6.1 Eligibility Criteria for Organizations:

- i. Minimum average annual turnover of Rs. 2.5 crore during the previous 3 years, of which at least 10 percent must have accrued exclusively from physical verification, monitoring and evaluation of government projects/ programmes (central, state, UTs and public sector organizations including universities, corporations etc.). Audited balance sheet/ Income statement for the corresponding period should be submitted.
- ii. Geographical and working experience in providing consultancy services either in the region or on Pan India basis.
- iii. Experience of undertaking at least two assignments pertaining to Monitoring and Evaluation project or execution of similar activities in the Sector/Sub-sector under different programmes/projects in the last 5 years along with duly certified copies of Work Orders/Completion Certificates of the these assignments from the client (s).
- iv. Availability of key professionals having relevant core skills for the proposed assignment.

6.2 Eligibility Criteria for Individual Experts:

- i. A Master's degree in relevant discipline (with sound knowledge of sampling techniques) or in Mathematics/ Statistics/ Economics with a proven track record in leading M&E activities or execution of similar activities.
- ii. Should have at least 5 years experience in monitoring and evaluation system in community driven development based and natural resources management with particular reference to integrated farming systems and watershed management.
- iii. Should have sound knowledge and skills in ICTs.
- iv. Sound knowledge in sampling techniques and experience of working with community will be preferred.
- v. Knowledge of local language/ dialect will be preferred.

7. Assessment criteria:

7.1 For Organizations/ Agencies: The Screening Committee would examine the eligibility and suitability of the applicant organizations on the basis of following:

Sr. No	Criteria for evaluation	Weightage
1.	Past relevant experience of applicant organization	50
	○ No. of years of experience in consultancy including monitoring, evaluation or execution of similar activities	30%
	○ Relevant projects/studies in the subject area (s) (India) ○ M&E and studies carried out during last 5 years with the title of the project/assignment, Agency, Contact Address, Start and End Dates, Value, etc. (refer to Annexure-II). Also enclose copy of the Reports of the latest assignment/project in the relevant area (s).	45%
	○ Execution of similar activities on pan India, regional, sub-regional basis	25%
2.	CVs of the Key Experts*	40
	○ Qualifications and no. of projects currently engaged in, with time-line	50%
	○ Relevant Experience (no of projects already handled)	50%
3.	Financial strength of the applicant firm	10
	○ Turnover figures for the last three financial years (April to March)	50%
	○ Net Profit/ Loss for the last three financial years	50%

7.2 For individual experts: The Screening Committee would examine the eligibility and suitability of the applicant experts on the basis of following:

S. No	Criteria for evaluation	Weightage
1.	Qualifications in relevant subject	50
2.	Relevant Experience	40
3.	Knowledge of ICTs	10

* The resource persons whose names are submitted during technical and financial bids should continue with the bidder for the entire period of assignment. Any change shall be affected only with the prior approval of NRAA.

**Expression of Interest (EOIs) for Empanelment of agencies for conducting
Monitoring, Evaluation and Research studies for NRAA**
(Use separate **Annexure -1** for each sector/sub-sector)

Expression of Interest for Empanelment in:	<hr/> <Please mention the Area>
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1. Name and address of the organization:
2. Year of establishment:
3. Registration number, place and year of registration:
4. PAN/TAN Number of the organization:
5. Experience in Monitoring, Evaluation and Research (No. of years):
6. Area (s) wise list the assignments pertaining to the area (s) sector you are applying for conducted during the last five years (2014-2019). [Enclose at least one report in each Area (s) of work you are interested to apply].
7. List the Key Personnel/ Experts who would work in the assignments:
 - I. List the number, names and their qualifications:
 - II. Relevant experiences:
 CVs of the Key Personnel/Experts should also be enclosed.
8. Financial strength of organization:
(Enclose copies of audited Financial Statements including Balance Sheets and P&L Accounts)
 - (i) Turnover for last three financial years
 - (ii) Profit/loss during last three financial years
9. Whether the organization has been debarred / black –listed by any Government agency?
If yes, mention the period of debarment / blacklisting and reasons for such action.
10. Any other relevant information, if not already covered:

Place.....

(Name of Authorized Person)

Date.....

(Designation)

Contact details (Mobile and email IDs)

Information about Relevant Monitoring, Evaluation and Research Studies carried out by Applicant Organization

(Use separate form for each Assignment)

1. Title of the Assignment:
2. Project:
3. Client (Name, Designation and Address along with Email ID, Phone no., etc.) :
4. Study Period (From _____ to _____)
5. Whether the assignment completed? (Yes / No)

If no, the reasons for the same:

6. Total Value of the Assignment: (in Rs. Lakh)
7. No. of Man Months involved:
8. Key Professionals involved:
9. Whether any Associate Partner/Firm? (Yes/No)
If Yes, What was the role of the Partner Firm? (Lead Firm or JV Firm or Sub Consultant)

10. Objectives of the assignment
11. What was the role of your firm in the assignment?
12. Major Findings
13. Any other relevant information you want to mention:

(..... Name of applicant.....)
(....Designation of applicant)
Contact details (Mobile and email ID)