

**F.No. 3-1/2019-NRAA**  
**Government of India**  
**Ministry of Agriculture & Farmers Welfare**  
**Department of Agriculture, Cooperation & Farmers Welfare**  
**(National Rainfed Area Authority)**

2<sup>nd</sup> Floor, A Block, NASC Complex,  
DPS Marg, Pusa, New Delhi-110012  
Dated: 13<sup>th</sup> December, 2019

**ORDER**

Of late, NRAA has been receiving requests from its technical consultants for deputing them to attend on duty various conferences/meetings/workshops etc., invitation to which has been directly made to them by various associations/organizations/societies; justifying it on the grounds that such attendance will be of benefit to NRAA. A need has been felt to lay down some uniform procedure/guidelines considering the necessity of it from the overall interest of NRAA's work.


2. With the approval of the competent authority, it has been now decided that hence forth w.e.f. 01.01.2020, all the technical consultants in NRAA, will be permitted to attend on duty, the conferences/meetings/workshops etc. on the basis of invitation made to them directly by different associations/organizations/societies; which may be beneficial to NRAA; for a maximum period of 04 working days in any calendar year (calculated on the basis of one day for each quarter of the calendar year) subject to approval of competent authority and without any financial liability to NRAA. In case they want to attend such meetings/workshops/conferences beyond this limit, they may proceed on leave with approval of competent authority. Their participation in such events will be calculated one day for each quarter with the flexibility of utilizing it in later quarter(s) in that particular year. It is clarified that this period of 4 days cannot be claimed as a matter of right and will be decided on the merit of each case.
3. All such requests for deputing the technical consultants on duty should be made with all supporting documents including a write up on the manner in which it will be of benefit to NRAA.
4. The above order is also be applicable to all Officers/Young Professionals in NRAA *mutatis mutandis*.
5. This has the approval of CEO, NRAA.

To

All the Technical Consultants in different positions, Young Professionals and other Officers in NRAA.

Copy to:

1. CEO, NRAA
2. TE (WM)

  
(Renu Singh)  
Under Secretary